

ANNUAL GENERAL MEETING 2010 AGENDA

Start Time: 9:30 a.m.
Date: Friday April 16, 2010
Venue: San Fernando Room, Crowne Plaza, Wrightson Road,
Port of Spain

Officiating Officer: *Joel Martinez- Branch Manager, Sagicor*

(At this time we take the opportunity to thank you for switching off your mobile phone)

ITEMS

1. Call To Order
2. National Anthem
3. Invocation – *Pat Ramoutar*
4. TTAIFA's pledge – *all present*
5. Welcome & Opening Remarks – *Joel Martinez*
6. Standing Orders
(All members are asked to pay attention to the Standing Orders printed in your booklet, by which this meeting would be guided)
7. Guest Speaker – *Mr. Dale Mc Leod – Agency Manager Guardian Life*
Topic: “**The Tiger In Me**.....*how to keep on top of your business even in trying times*”
8. Minutes of the 2009 AGM *(published on www.ttaifa.com – taken as read)*
9. Confirmation of the 2009 minutes
10. Board of Directors' Report – *President Fabian Carew*
11. Questions from the floor
12. Adoption of the Board of Directors' Report
13. Auditor's Report as at December 31, 2009 – *Sashtri Persad, Auditor from the firm Hadaway & Co.*
14. Questions from the floor
15. Adoption of the Auditor's report
16. Election of the Auditor for January – December 2010 (Hadaway & Co.)
17. Election of the 2010 – 2011 Assistant Secretary/Treasurer – *I.P.P. – Mrs. Raziah Ahmed*
18. Installation of New Assistant Secretary/Treasurer
(Current Assistant Secretary/Treasurer vacates office at this time to allow for election of the new holder of the post)
19. Public Speaking competition (Prepared topics only)
20. Other business
21. Close of proceedings